

## **Daycare Teachers Assistant Opportunity**

Tiny Treasures Academy in Staten Island is excited to offer a daycare and wellness center for kids under the age of 6 with a twist on traditional ways of enhancing our children's development. We differentiate ourselves by offering a holistic approach in both body and mind to equip kids with tools for a healthier and happier life. We're aiming to open our location in Spring of 2021.

We are looking to hire a qualified Teacher's Assistant to assist in our day-to-day operations and establish and sustain a positive learning environment for children.

### **Responsibilities:**

Daycare Assistant Teachers work with or under the supervision of licensed teachers to perform the following general duties:

- Ensure the safety and security of each child
- Review learning material with students to help reinforce lessons presented by lead teachers
- Supervise students of various age groups in class, during lunch hour, playtime, and at special events
- Aid in teaching appropriate behavior and social skills to students
- Assist in enforcing school and classroom rules
- Assist with record keeping, such as attendance records, student progress notes and grades
- Help teachers prepare for lessons by assembling materials and equipment
- Provide personal aid and care as necessary to students, such as help with hygiene, eating or toileting, for example
- Work in partnership with your co-teacher to celebrate achievements, adventures and milestones by facilitating parent communication in the form of mobile apps

### **Requirements:**

- High School Diploma/GED Required
- At least 18 years old